



# **VATSIM West Asia**

## **Controller Practical Test (CPT) Policy**

**Version 1.1**  
**19th May 2021**

## Control Pages

### Document Identification

Document	Identification
<b>Type</b>	Policy
<b>Version</b>	1.1
<b>Issue Date</b>	05/19/2021
<b>Effective Date</b>	05/19/2021
<b>Scope</b>	This policy applies to the VATSIM West Asia Division and its subsidiaries
<b>Prepared by</b>	VATSIM West Asia Division
<b>Approved by</b>	VATSIM West Asia Division Director
<b>Review date</b>	As Required

### Revision Records

Revision No.	Date	Description of Change	Author
1.0	02/02/2021	Initial Release	Alex Metcalfe VATWA3
1.1	05/19/2021	Revision section 2.1, 2.3 & 2.4	Raihan Shahzad VATWA1

### Related Documents

Document Name	Document Identification
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## 1. Introduction

This policy outlines all rules, regulations, grading standards, CPT process and competencies.

## 2. CPT Rules and Regulations

Please note if 1 of these rules are not followed, the CPT will automatically fail, and an investigation will be launched to find the problem causing a failure and avoidance of this policy.

- 2.1. All examinations must happen at least 7 days from the announcement of the CPT.
- 2.2. All examinations must last at least 1 hour and 30 minutes and can be extended if both the examiner and candidate are happy.
- 2.3. A Student / Candidate for ATC upgrade, cannot be examined by his/her Mentor.
- 2.4. For the CPT to be a success, there must be at least.
  - 2.4.1. Minimum of 5 movements for a S2 CPT.
  - 2.4.2. Minimum of 10 movements for a S3 CPT.
  - 2.4.3. Minimum of 15 movements including en-route flights (Crossing airspace), arrivals and departures to/from any airports within FIR for a C1 CPT.
- 2.5. Bias examining is strictly not allowed from all parties (The Student, Examiner, and external members).
- 2.6. Examiners must not give any hints or help to the student within the CPT.
- 2.7. Theory exam must be completed before scheduling a CPT.
- 2.8. A Student on a TWR CPT will control DEL/GND/TWR.
- 2.9. A student on an APP CPT will control APP/DEP. Positions may open below or above.
- 2.10. A student on a CTR CPT will control CTR. Positions may open below.
- 2.11. It is the vACC Training Staff responsibility to assign the position of the CPT.

## 3. CPT Grading

CPT Grading will work in five tiers. An examiner is responsible to identify the performance of a student from their controlling and figure which competency tier they fit into for the competency area.

### 3.1. CPT Grading Tiers

- 3.1.1. **Not Covered** – Not covered applies if the student has not demonstrated an area (does not affect the score as a situation in an area may not have displayed through the cpt.)
- 3.1.2. **Developing** – Student demonstrates basic knowledge on the subject area and makes constant or major mistakes in an area. Student has poor or incorrect decision making and has not reached the standard in an area that a good controller requires to, according to GRP.
- 3.1.3. **Partly Competent** – Normal situations are handled by the controller with issues but the area these issues fall under requires more work to further benefit the student's knowledge. Student has part knowledge of situations.
- 3.1.4. **Mostly Competent** – Student makes 1-2 mistakes in an area.
- 3.1.5. **Fully Competent** – Student is fully competent in the area and is test standard.

### 3.2. Pass Requirements

Minimum allowances for a CPT to pass (Any higher number in these fields will result in fail):

- 3.2.1. **5 Mostly Competent** overall (to be defined as failure if higher than 5).
- 3.2.2. **2 Partly Competent** overall (to be defined as failure if higher than 2).
- 3.2.3. **0 Developing** overall (to be defined as failure if higher than 0).

**Not covered is acceptable as not every field can be demonstrated through the CPT. Area not covered should be marked as not covered.**

## 4. CPT Outcomes

These are the three outcomes that every CPT will be subject to.

### 4.1. CPT Pass

The CPT has passed, and the student can be recommended for their next rating from the local VACC.

### 4.2. CPT Fail

The CPT has failed, the student cannot be recommended for their next rating and must be referred to the VACC for more training or a re-attempt stating the areas that failed the candidate and require work.

### 4.3. CPT Incomplete

The CPT has been marked as Incomplete due to not meeting (2.1 & 2.4)

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