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# Minimum Rating Requirements Policy (VATWA)

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## Introduction –

This document states the conditions of when a member can access various ATC ratings to the VATWA Division/ Local vACC's.

It applies to all controllers that wish to control within VATWA.

Rating Requirements: **All** the requirements must be met to be able to move onto the next rating.

## Rating Requirements –

### OBS-S1

- Completed S1 Theory

### S1-S2

- Minimum of 50 hours as a S1
- Completed S2 Theory and Completed S2 CPT
- 1 Month from last rating change till theory allowance of new rating.

### S2-S3

- Minimum of 100 hours as a S2
- Completed S3 Theory and Completed S3 CPT
- 2 Month from last rating change till theory allowance of new rating.

### S3-C1

- Minimum of 150 hours as a S3
- 2 Months from last rating change till theory allowance of new rating.
- Completed C1 Theory and Completed C1 CPT

## C3 Rating –

The C3 (Senior Controller) rating is the highest permanent controller rating offered on the VATSIM network. It has no advantages over the C1 (Controller) ratings however it recognizes their efforts and contributions that they have made to VATSIM. It is only awarded to members that are senior to the network and abide by these requirements.

C3 ratings will be recommended by the local vACC Director to be Reviewed by the Director Training (VATWA3).

## C3 Requirements –

The candidate must fit **all** these requirements.

- Have held a C1 for 1 year on the VATSIM network.
- Have controlled at least a total of 300 hours on their C1 (I1/I3/SUP/ADM).
- Have a clear behavioral history/ excellent reputation within the past 2 years.
- Be recommended to VATWA3 by the vACC Director.
- Able to complete C3 theory.

Additionally, the candidate must fit **2** of these requirements.

- At the time of applying for the C3 rating, be a staff member within VATWA Division or vACC.
- Have been an active mentor for at least 2 years.
- Have made positive contributions to vACC or Division.
- Has controlled for at least 500+ hours on their C1 (I1/I3/SUP/ADM).

## Process –

A controller that wishes to achieve a C3 rating must email their local vACC Director stating which requirements are met and how they meet these requirements.

When the vACC Director receives the candidates request, they must confirm that they have met the requirements and write a letter of recommendation to **VATWA3 – Director Training ATC** with the candidates' details, requirements met/not met, background history, contributions etc.

When the letter is received by **VATWA3**, the **Director Training ATC** will review the C3 application. If the candidate is successful, a theory test will be assigned to the candidate. Shortly after completion, a CPT will be scheduled.

**Please note, C3 students will only get ONE attempt at the C3 CPT.** If the student fails the C3 CPT, they will have to wait **3** months before re-applying and restarting the process as it is such a senior rating.

## I1/I3 Rating –

The (INS) rating is a non-permanent rating that is awarded to members that are involved with training matters within their local vACC / Division. The (INS) rating will be awarded and recommended by **VATWA3 – Director Training ATC**. (INS) ratings can be revoked at any time by **VATWA3** and on request by local **Vacc Director**. vACC's will not be limited to how many (INS) rated members there are however it will be kept to a bare minimum to those members who are involved within training.

## I1 Rating –

The (I1) rating will be awarded to members of Training and Divisional Instructors. Here are the requirements that must be met to achieve an I1.

### Requirements –

- Outstanding knowledge of ATC/VATSIM Rules/English Language
- Hold a C1 or C3 rating for at least 6 months.
- Involved with ATC training for 1 year.
- Recommended by **vACC Director** to **VATWA3**
- Pass INS theory examination. (Only required if not attempted before)

## I3 Rating –

The (I3) rating will be awarded to the most senior members of Training. I3 ratings will be recommended and selected by **VATWA3** only.

## Requirements –

- Outstanding knowledge of ATC/VATSIM Rules/English Language
- Hold a C1 or C3 or I1 rating for at least 1 year.
- Involved in ATC Training Staff for 1 or more years.
- Senior member of **VATWA** or 2 years within the division.
- Recommended by **VATWA3**.
- Pass INS theory examination. (Only required if not attempted before)

## Process for I1/I3 –

### I1 –

If a candidate chooses to apply for their I1 rating, they will have to approach their local **vACC Director** and discuss whether it is appropriate to do so. The **Vacc Director** will then recommend the candidate to **VATWA3** with all the candidates' details. For example, you must state if all requirements are met/not met, background history, why they deserve the INS rating, etc. When **VATWA3** receives the letter of recommendation, the **Director Training ATC** will review the application and decide whether the member is eligible for the INS rating.

If the member is eligible, the INS theory will be allocated to the candidate. Once passed the INS rating will be issued to the candidate.

### I3 –

Senior Instructor ratings will be issued by **VATWA3** when required. **VATWA3** will receive the application from the candidate. When the application is reviewed, the candidate will have to complete the INS theory. Once passed the rating will be assigned.

## Removal of I1/I3 –

As the INS rating is not a permanent rating, it can be revoked at any time by **VATWA3** and on request by local **Vacc Director**. Here are the requirements to keep your I1/I3 current, if **1** requirement is not met, your INS rating will be revoked.

## Requirements to Maintain I1/I3 –

- 150 Hours per year on the (I1/I3)
- Still involved with ATC Training/ ATC Staff.
- Maintain an excellent record in Controlling, Mentoring and Self conduct.
- Active presence on the network.

## Process of Removal –

As stated above, if **1** requirement is not met the INS rating will be revoked. The process of removal works in two ways. If the **Vacc Director** requests the member to have the INS revoked, they will email **VATWA3** with the reason why it should be revoked and a contact for the member. After being reviewed **VATWA3** will revoke the INS rating and email the member that has had it revoked stating that their rating has been downgraded. However, if **VATWA3** revoked an INS rating, only the last part of the process will take place.

Every year there will be an annual audit conducted by **VATWA3** to review whether all requirements have been met to maintain their I1/I3.

## Fast Track Process –

Members that wish to fast track the ATC system must be real world ATC Controllers with valid **current** licenses within their area that they control.

## Requirements –

### S3 –

- APP/TWR/GND rated controller with evidence. **and/ or**
- PPL **or** (f)ATPL license with evidence.

## C1 –

- ACC Area Control rated controller with evidence. **and/ or**
- CPL **or** Unrestricted ATPL (1500+ hours) license with evidence.

## Process –

The candidate will send their request to the local **Training Director** with their ATC License, background history and why they are requesting a fast track. Then the candidate will be issued a theory test to be completed, after completion a CPT will be scheduled. Please note **VATWA3** will select what rating the candidate will get fast tracked to regarding your current ATC License.

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