VATWA Minimum Rating Requirements Policy

v1.3

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Control Pages

Document Identification

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Scope	This policy applies to the VATSIM West Asia Division and its sub divisions
Prepared by	VATSIM West Asia Division
Approved by	Vice President VATSIM Asia Pacific Region VATGOV5
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Revision Records

Revision No.	Date	Description of Change	Author
1.0	12/23/2020	Initial Release	Alex Metcalfe VATWA3
1.1	01/17/2021	Removal of Process	Alex Metcalfe VATWA3
1.2	07/01/2023	Full update	Raihan Shahzad VATWA1
1.3	06/01/2024	Full update and C3 Policy merged	Raihan Shahzad VATWA1

Related Documents

Document Name	Document Identification
GCAP v1	https://vatsim.net/docs/policy/global-controller-administration-policy

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1. Introduction

This document states the conditions of when a member can achieve various ATC ratings within VATSIM West Asia (VATWA) division and its subdivisions stated below in alphabetical order:

- ACCAFG - Afghanistan Subdivision
- ACCBGD - Bangladesh Subdivision
- ACCBTN - Bhutan Subdivision
- ACCIND - India Subdivision
- ACCNPL - Nepal Subdivision
- ACCPAK - Pakistan Subdivision
- ACCSRM - Sri Lanka & Maldives Subdivision

This policy applies to all Resident controllers that wish to provide Air Traffic Control services within VATWA division.

2. Rating Requirements

2.1 Observer (OBS) to Developing Controller (S1)

1. Successfully passed **ATSimTest** theory examination for S1 rating with valid Expiry date of passed examination.
2. 10 hrs basic offline training for DEL/GND (sweatbox preferred).
3. Passed the additional written examination for assessment of local procedures, if any examination is defined by the subdivision.
4. Subdivision recommendation for rating upgrade.
5. Division awards the Developing Controller S1 rating.

2.2 Developing Controller (S1) to Aerodrome Controller (S2)

1. Consolidation of Developing Controller S1 rating with 50 hrs minimum on DEL/GND facility, to be logged within home subdivision.
2. Successfully passed **ATSimTest** theory examination for S2 rating with valid Expiry date of passed examination.

3. Passed the additional written examination for assessment of local procedures, if any examination is defined by the subdivision.

4. Successfully passed CPT.

5. Subdivision recommendation for rating upgrade.

6. Division awards the Aerodrome Controller S2 rating.

2.3 Aerodrome Controller (S2) to Terminal Controller (S3)

1. Consolidation of Aerodrome Controller S2 rating with 50 hrs minimum on TWR facility, to be logged within home subdivision.

2. Successfully passed **ATSimTest** theory examination for S3 rating with valid Expiry date of passed examination.

3. Passed the additional written examination for assessment of local procedures, if any examination is defined by the subdivision.

4. Successfully passed CPT.

5. Subdivision recommendation for rating upgrade.

6. Division awards the Terminal Controller S3 rating.

2.4 Terminal Controller (S3) to Enroute Controller (C1)

1. Consolidation of Terminal Controller S3 rating with 50 hrs minimum on APP/DEP facility, logged in home subdivision and any visiting subdivision(s) within VATWA division.

2. Successfully passed **ATSimTest** theory examination for C1 rating with valid Expiry date of passed examination.

3. Passed the additional written examination for assessment of local procedures, if any examination is defined by the subdivision.

4. Successfully passed CPT.

5. Subdivision recommendation for rating upgrade.

6. Division awards the Enroute Controller C1 rating.

2.5 Enroute Controller (C1) to Senior Controller (C3)

The Senior Controller C3 rating is a permanent rating and awarded to Enroute Controller C1 in recognition for their exceptional service to VATSIM network i.e. home Subdivision and Division. The Senior Controller C3 rating does not provide any special advantages over the Enroute Controller C1 rating.

A maximum of one letter of recommendation per month for Senior Controller C3 rating upgrade from subdivision will be accepted by the VATWA division. Subdivisions with more applications will have to setup a waiting list for C3 applicants to out rule any discrepancies.

The applicant must meet all these requirements:

1. Consolidation of Enroute Controller C1 rating with 50 hrs minimum on CTR facility, logged in home subdivision and any visiting subdivision(s) within VATWA division.
2. Have held a Enroute Controller C1 rating for 1 year on the VATSIM network.
3. Have controlled a total of 300 hrs on their C1 rating excluding the ATIS hours.
4. Have a clear behavioral / CERT reputation within the past 2 years and is in good standing with VATSIM and have no major suspensions or suspension involving questionable morals or integrity.
5. Superior knowledge in ATC operations & local procedures.
6. Be recommended to the VATWA division by the Subdivision's Director.
7. Successfully passed **ATSimTest** theory examination for C3 rating with valid Expiry date of passed examination.

Additionally, the applicant should meet any of these 2 requirements:

1. At the time of application for C3 rating, the member shall hold a staff position at VATWA division or one of its subdivisions.
2. Have been an active member for at least 2 consecutive years.
3. Have made at least 3 positive contributions to the subdivision or division.

4. Has controlled a minimum of 500 hrs on their C1 rating excluding the ATIS hours.

C3 application process

1. When the member is ready to achieve the C3 rating and meets the requirement stated above. The member will send an email to Subdivision Training Director with a formal application. Training Director will review the application and verify the member's eligibility for the C3 rating criteria.

2. If the member will be found eligible, the Training Director will send recommendation to the Subdivision Director.

3. Subdivision Director will review all the details and send the recommendation to the Division for further process.

4. Division staff will verify the details and inform the Subdivision's Director about acceptance of application, and will issue **ATSimTest** theory examination token to the member for C3 rating. Once the theory exam will be passed by the member, upon notifying the examination result by the Subdivision to the Division, the rating will be issued by the Division.

5. In case the application gets rejected, Division staff will inform the Subdivision Director about the discrepancies. The member will not be able to re-apply until the discrepancies are met.

6. In case the member fails the theory examination, a cool of period of 1 month will be issued to the member before re-attempting the theory examination.

7. VATWA division will issue a maximum of 2 tokens for attempting the C3 theory examination.

8. C3 rating will be required to be consolidated with minimum 50 hrs on CTR facility, logged in home subdivision and any visiting subdivision(s) within VATWA division.

3. Instructor Ratings

3.1 Instructor (I1)

The Instructor I1 rating is a non-permanent rating and will be awarded to the members of ATC Training within resident subdivision to perform as sub-divisional instructors.

Here are the requirements that must be met to achieve an I1 rating:

Requirements

1. Outstanding knowledge of ATC operations & procedures / VATSIM rules / English language competency.
2. Holds a consolidated C1 rating or higher, for minimum 1 year.
3. Involved with ATC Training for past 1 year, with every training session to be logged within VATWA HQ.
4. Recommended by Subdivision Director to VATWA division.
5. Successfully passed the **ATSimTest** theory examination for Instructor rating with valid Expiry date of passed examination.

VATWA division will issue a maximum of 2 tokens for attempting the I1 theory examination.

3.2 Senior Instructor (I3)

The Senior Instructor I3 rating is a non-permanent rating and will be awarded to Senior members of ATC Training within home subdivision to perform as Division Instructors. I3 rating will be awarded on discretion of VATWA division, hence no applications will be entertained from members of subdivisions.

Here is the eligibility criteria that will be taken in to consideration for awarding an I3 rating.

Requirements

1. Outstanding knowledge of ATC operations & procedures / VATSIM rules / English language competency.

2. Holds a consolidated I1 rating, for minimum 1 year.

3. Have conducted 2 CPTs for each rating S2, S3 and C1 being I1 Instructor rated member.

4. Involved with ATC Training for past 2+ years, with every training session to be logged within VATWA HQ.

5. Senior member of VATWA or resident for 2 years within VATWA division.

6. Successfully passed the **ATSimTest** theory examination for Instructor rating, if not attempted before.

VATWA division will issue a maximum of 2 tokens for attempting the I3 theory examination.

3.3 Requirements to Maintain I1/I3 ratings

1. 150 hours per year on Instructor ratings I1/I3.

2. Continuous contribution for ATC training / ATC staff.

3. Maintain an excellent record in Controlling, Mentoring & Self-conduct.

4. Active presence on the network.

5. Remain resident controller within VATWA division.

6. Instructor ratings I1/I3 issued by VATWA division will be valid within VATWA division airspace for online ATC sessions, and logging outside VATWA airspace will result in revoke of Instructor I1/I3 ratings permanently.

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